



**NOTICE OF PUBLIC MEETING
REGULAR MEETING OF THE BOARD OF TRUSTEES
Monday, April 15, 2024 at 4:30 p.m.
Southeastern Community College
1500 West Agency Road, West Burlington, Iowa –Board Room**

Tentative Agenda

1.0 Routine Items

- 1.1 Call to Order, Roll Call, and Pledge of Allegiance
- 1.2 Adoption of Formal Agenda
- 1.3 Communications (Limited to Five (5) Minutes per Individual)
 - 1.3.1 Audience
 - 1.3.2 Administration
 - 1.3.3 Board
- 1.4 Iowa Association of Community College Trustees Report

2.0 Action Items

- 2.1 Approval of Consent Agenda
(NOTE: All matters listed on the attached Consent Agenda are considered to be Routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.)
- 2.2 Adopt Budget and Certify Community College Taxes
 - 2.2.1 Public Hearing
 - 2.2.2 Final Consideration of Budget Estimate for the Fiscal Year July 1, 2024 – June 30, 2025 and Certification of Community College Taxes
- 2.3 Public Hearing on the Adoption of Plans, Specifications, Form of Contract and Estimate of Costs for the construction of the Main Circle Drive Replacement
- 2.4 Approval of the Resolution Adopting Plans, Specifications, Form of Contract and Estimate of Costs for the construction of the Main Circle Drive Replacement
- 2.5 Consideration of Construction Bids and Resolution Making Award of Construction Contract of the Main Circle Drive Replacement
- 2.6 Approval of Phlebotomy Technician Certificate and Healthcare Assistant Certificate
- 2.7 Naming of the 300 Building Second Floor – Business Programs
- 2.8 Approval of Proposed FY 2025 Service Charges and Fee Schedule
- 2.9 Approval of Part-Time Hourly Rate Schedule 2024-2025
- 2.10 Fiscal Year 2025 Tuition Rate

3.0 Accountability

- 3.1 President's Report
- 3.2 Monthly Financial Report
- 3.3 Facilities Update

4.0 Future Meetings

IACCT Board Meetings-

- Wednesday, April 24, 2024 at 10 am – IACCT Board Meeting ZOOM
- Wednesday, June 26, 2024 at 10 am – IACCT Board Meeting
- Wednesday, July 10-Thursday, July 11, 2024 – Annual Conference @Hawkeye CC

SCC Board of Trustees meetings:

- Monday, May 13, 2024, at 4:30 pm at West Burlington Campus
- Monday, June 10, 2024, at 4:30 pm at West Burlington Campus
- Monday, July 8, 2024, at 4:30 pm at Mt. Pleasant Center

Additional Save the Dates:

- Wednesday, April 17th at 5:30 pm -Advisory Council Appreciation Dinner at West Burlington Campus
- Thursday April 18th, at 9 am to 11 am – Scholarship Donor Appreciation
- Tuesday, May 7th – HiSet Graduation
- Wednesday, May 8th - Keokuk Commencement
- Thursday, May 9th – West Burlington Commencement
- Friday, June 14th – SCC Alumni Golf Outing, Burlington Golf Club

5.0 Adjournment

This notice is given pursuant to Chapter 21, Code of Iowa.

Darcy Burdette

Darcy Burdette, Board Secretary

CONSENT AGENDA

for

April 15, 2024 Regular Board Meeting

1. Approval of Minutes
 - March 4, 2024
2. Presentation of Bills of Account
3. Resignations, Terminations and Mutually Agreed to Contract Adjustments

Name	Title	Date of Hire	Last day of Employment	Reason
Nathan Alexander	Assistant Men's & Women's Soccer Coach & Residence Life Advisor (0.80 FTE)	07/17/2023	03/29/2024	Personal.

4. Employment Contracts

Name	Title	Contract Period	Salary
Guilherme De Lima Cunha (Replacement)	First Assistant Men's & Women's Soccer Coach/Residence Life Advisor (0.80 FTE)	April 1, 2024 – June 30, 2024	\$4,499.99 (\$18,000.00 annual)
Kelli LaLonde (New)	Professional Nursing Tutor (Transferred from 0.50 FTE to 1.00 FTE)	April 1, 2024 - June 30, 2024	\$12,875.00 (\$51,500.00 annual)